



CITY OF LAUREL ETHICS COMMISSION

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300

Internet Address: <https://www.cityoflaurel.org/boards/commissions/laurel-ethics-commission>

LOBBYING ACTIVITY REPORT APPENDIX B

(Please type or print legibly, in ink)

Reporting Period: _____

1. Name of Lobbyist: _____

2. Address: _____

Business Telephone: _____

Business Email: (optional) _____

3. Check One:

☐ This is for a new Lobbying Registration begun within the last year.

☐ This information submitted on my Lobbying Registration form is unchanged from the previously submitted form (if this is an extension of time from an already established lobbying activity in the City)

☐ This information submitted on my Lobbying Registration form has changed from the previously submitted form (if this is an extension of time from an already established lobbying activity in the City) as follows (Use a separate sheet if needed):

4. Check one:

☐ I am continuing as a registered lobbyist.

☐ I am currently registered but will terminate my registration to lobby for this employer, effective: _____ (this date must be included for the termination to be effective).

5. **COMPENSATION AND EXPENDITURES DURING REPORTING PERIOD**

A. Total compensation (excluding expenses reported below) paid to the *individual lobbyist whose signature appears on this form*. If lobbying accounts for only a portion of a Lobbyist's compensation from the employer, then the amount shall be prorated and labeled as such, based on the percentage of time spent on lobbying compared to the time spent on other employment duties:

\$ _____

B. Office expenses of the Lobbyist including salaries, compensation, and reimbursed expenses for staff of the Lobbyist:

\$ _____

C. The amount paid for professional and technical research and assistance:

\$ _____

D. The amount paid for publications, advertising, or any kind of publicity efforts that expressly encourage person to communicate with City officials and employees:

\$ _____

E. The names of witnesses, and the fees and expenses paid to each. (Attach a separate sheet(s) for additional witnesses if needed)

Witness: _____ \$ _____

Witness: _____ \$ _____

F. The amount paid for meals and beverages for City officials, employees, and their immediate families:

\$ _____

G. The amount paid for special events, including parties, dinners, athletic events, entertainment, and other functions to which employees, or City Officials and their immediate family were invited:

\$ _____

H. The total amount of expenses paid for food, lodging, and scheduled entertainment of employees or City Officials who are attending a meeting that is being provided in return for their attendance, their participation in a panel, or their speaking at the meeting. These will be itemized in Section 7 below.

I. The total amounts paid for other gifts, including their itemized descriptions, to or for employees or City Officials and their immediate families. (Use a separate sheet if needed.) A 'gift' means the transfer of anything of economic value regardless of the form without adequate and lawful consideration. Gifts include but are not limited to presents, cash, services, trips, tickets, loans, meals, honoraria, future employment offer, etc. 'Immediate family' means spouse or dependent children. These will be itemized in Section 7 below.

Item: _____ \$ _____

Item: _____ \$ _____

J. The total amounts paid for other expenses (not otherwise listed), including their itemized description. (Use a separate sheet if needed.) These will be itemized in Section 7 below.

Expense: _____ \$ _____

Expense: _____ \$ _____

6. ITEMIZED EXPENDITURES ON GIFTS SUMMARIZED SECTIONS F, G, H, AND I ABOVE TO CITY OF LAUREL ELECTED OR APPOINTED OFFICIALS, EMPLOYEES, OR THEIR IMMEDIATE FAMILY MEMBERS THAT MEET OR EXCEED A CUMULATIVE VALUE DURING THE REPORTING PERIOD OF \$20.

7. A 'gift' means the transfer of anything of economic value regardless of the form without adequate and lawful consideration. Gifts include but are not limited to presents, cash, services, trips, tickets, loans, meals, honoraria, future employment offers, etc. 'Immediate family' means spouse or dependent children.

For each elected or appointed official, employee, or member of the official's or employee's immediate family who has received or benefited from a gift or gifts with a cumulative value of \$20 or more during the reporting period, given by or on behalf of the lobbyist, *whether or not the gifts were given in connection with lobbying activities*, provided below the name of the employee or family member, the date, value, and nature of the gift(s) (Use a separate sheet(s) if needed):

NAME (If a family member, add their name as well)	DATE (Actual or Estimated)	VALUE	NATURE OF GIFT

1. TOTAL OF EXPENDITURES REPORTED ABOVE: \$ _____

2. I solemnly declare and affirm under the penalties of perjury that the contents of this report and any attachments are complete, true and correct to the best of my knowledge, information, and belief.

Signature

Type or Print Name

Date

STATE OF MARYLAND, COUNTY OF _____, TO WIT:
I HEARBY CERTIFY that on this _____ day of _____, 20____, before me, a Notary Public in and for the State and County aforesaid, the subscriber, _____, personally appeared to sign the attached Lobbying Active Report.

AS WITNESSED by my hand and Notary Seal, _____

Notary Public Signature

My Commission Expires: _____